



MidKent College

GOVERNING BODY

A meeting of the Governing Body is to be held on **Thursday 19 December 2024 at 17.00hrs in the UCM Building Maidstone Room CG03.**

Maidstone Tour available at 3.30pm

AGENDA

Time	Item	Paper No	Presenter	Approve /Note
1	Declaration of Interests			
2	Apologies for Absence - C Hare Observers – Melina Alexander & Emma Mernagh Welcome – Peter Fleming as new Chair of Governing Body & Alex Hindson Governor		A Woodhouse	
3	Minutes of the Meeting held on 16 October 2024 & Confidential Minutes	SGB24/1833 SGB24/1833a	A Woodhouse	Approve
4	Matters Arising Document	SGB24/1834	A Woodhouse	Note
5	Joint meeting of the GR&A and F&R Committee held on 27 November 2024 & Closed Session b) MKC Annual Report and Financial Statements for the Year Ending 31 July 2024 c) MKCTS Annual Report and Financial Statements for the Year Ending 31 July 2024 d) Audit Completion Report e) MKC/MKCTS Letters of Representation for signing	SGB24/1835 SGB24/1835a	A Currie Mazars	Approve

STRATEGY

6	17.25	Quality, Teaching and Learning Committee 3 December 2024	SGB24/1836	A Cole / J Mawby	Approve
		a) College Self-Assessment Report (SAR) 2023/24	SGB24/1836a		
		b) College Quality Improvement Plan (QIP) 2024/25	SGB24/1836b		
		c) Inter-meeting notes 15 October 2024	SGB24/1836c		
7		MKC Strategy Refresh Update	SGB24/1837	S Cook	Note

SCRUTINY

8	18.25	Principal's Report	SGB24/1838	S Cook	Note
9		Safeguarding Update	SGB24/1839	M Woolston	Note
10		Update from the Chair of MKCTS Ltd	SGB24/1840	N Baveystock	Note
11		Minutes of the Finance & Resources Committee Meeting held on 20 November 2024 & Confidential minutes.	SGB24/1841 SGB24/1841a	A Currie	Approve
		b) Summary of Accounts to end of October 2024 for MKCTS & MKC	SGB24/1841b		
12		Minutes of the Group Risk & Audit Committee Meeting held on 27 November 2024.	SGB24/1842 SGB24/1842a	C Reynolds	Approve
13		Policies for Review			Approve
		<i>If there are no or only minor changes the policies, they are not required to come before the Committee or Governing Body for approval.</i>	SGB24/1843		
		<ul style="list-style-type: none"> Data Protection Policy (GR&A) ICT Software Management Policy (F&R) Procurement Policy (F&R) Tuition and Exams Fee Policy (F&R) Apprenticeship Tuition and Exams Fee (F&R) MKC Short Term Treasury Policy (F&R) 		C Reynolds A Currie	

- Long Term Investment Policy (F&R)

14 20.00 Any Other Business

15 Date of Next Meeting 14 February 2025 Away Day – Eastwell Manor Hotel
27 March 2025 - Medway

16 Governor Training Finance & Funding - 22 January 2025
(on teams) Data Protection (GDPR) & Cyber Security - 19 March 2025
EDI - 14 May 2025

17 Review of the Meeting Verbal Board **Discuss**

CONFIDENTIAL ITEM

18 Minutes of the Remuneration Committee SGB24/1844 A Woodhouse **Note**
meeting held on 28 November 2024