



MidKent College

GOVERNING BODY

A meeting of the Governing Body is to be held on **Thursday 14 December 2023 at 17.00hrs in the Corporate Room Medway.**

AGENDA

Time	Item	Paper No	Presenter	Approve /Note
1	Declaration of Interests			
2	Apologies for Absence Observers – Jane Burtenshaw & James Egan			
3	Minutes of the Meeting held on 19 October 2023 & confidential minutes	SGB23/1764 SGB23/1764a	Chair	Approve
4	Matters Arising Document	SGB23/1765	Chair	Note
5	Minutes of the Joint F&R and GR&A Committee meeting held on 23 November 2023 and the Closed Session minutes.	SGB23/1766 SGB23/1766a SGB23/1766b	A Currie	Approval / Signing
	b. MKC Annual Report and Financial Statements for the Year Ending 31 July 2023	SGB23/1766c		
	c. MKCTS Annual Report and Financial Statements for the Year Ending 31 July 2023			
	d. Audit Completion Report	SGB23/1766d		
	e. MKC/MKCTS Letters of Representation for signing	SGB23/1766e		
	f. Minutes of the Group Risk & Audit Committee 23 November 2023	SGB23/1766f	C Reynolds	
	g. GR&A Annual Report for approval	SGB23/1766g		

STRATEGY

6	17.45	Minutes of the Quality, Teaching and Learning Committee 27 November 2023	SGB23/1767	C Reeves/ J Mawby	Approve
		<ul style="list-style-type: none"> College Self-Assessment Report 2022/23 Quality Improvement Plan 2023/24 			

SCRUTINY

7	18.25	Principal's Report	SGB23/1768	S Cook	Note
8		Safeguarding Update	SGB23/1769	M Woolston	Note
9		Update from the Chair of MKCTS Ltd	SGB23/1770	N Baveystock	Note
10		Minutes of the Finance & Resources Committee Meeting held on 16 November 2023 & confidential minutes.	SGB23/1771 SGB23/1771a SGB22/1771b	A Currie	Approve
		b) Summary of Accounts to end of October 2023 for MKCTS & MKC			
11		Policies for approval:			Approve
		<ul style="list-style-type: none"> Safeguarding (QTL) ICT BYOD amendment (F&R) Tuition & Exam Fee Policy 2024/25 (F&R) Employee Disciplinary (F&R) 	SGB23/1772 SGB23/1773 SGB23/1774 SGB23/1775		
		Some policies were reviewed prior to Committee and in line with the policy register, if they only had minor changes, they were not required to be approved by Committee.			

GOVERNANCE

12	19.25	S&G Committee proposal - new Governor	SGB23/1776	A Woodhouse	Approve
13		Any Other Business			
14		Dates for 2023/24		Strategic Away Day Friday 2 February 2024 Thursday 21 March 2024	
15		Governor Training		Challenging Questioning – 11 January 2024 EDI – 16 May 2024	
16		Review of the Meeting	Verbal	Board	Discuss

CONFIDENTIAL

17	19.45	Minutes of the Remuneration Committee meeting held on 30 November 2023	SGB23/1777	A Woodhouse	Note
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