



MidKent College

GOVERNING BODY

GROUP RISK & AUDIT COMMITTEE

A meeting of the Group Risk & Audit Committee is to be held on **Tuesday 11 June 2024 at 17.30hrs** in the **Corporate Room at Medway**. A closed session will be held at **17.15hrs**.

AGENDA

Time	Item	Paper No	Presenter	Action
17.00	External Auditor Assessment	GBGR&A23/647	M Peat	Discuss
	Internal Auditor Assessment	GBGR&A23/648		
17.15	Closed Session		Members/ Auditors	
1. 17.30	Declarations of Interest			
2.	Apologies for Absence			
3. 17.35	Minutes of the Meeting held on 6 February 2024 & confidential minutes	GBGR&A23/646 GBGR&A23/646a	Chair	Approve
4. 17.40	Matters Arising & Outstanding Matters Report	GBGR&A23/649	Chair	Approve
5. 17.45	Information Security Report (GDPR)	GBGR&A23/650	H Foreman	Note
6. 17.55	Strategic Risk Register	GBGR&A23/651	S Cook	Note
7. 18.10	Annual Review Risk Registers:			
	• MKC Full Operational Risk Register	GBGR&A23/652	M Peat	Note
		GBGR&A23/653	P Cox	Note
	• MKCTS Risk Register			
8. 18.30	Deep Dive – from Strategic RR Risk No.11 – Leadership capacity (High)	GBGR&A23/654	S Cook	Note

9. **18.45** Policies for Review
- The following had minor changes so did not need to come before the Committee:*
- H&S Policy
 - ICT Disaster Recovery Plan
- Note**
10. **18.50** Internal Audit Reports
- | | | | |
|------------------------|---------------|-------------------|--|
| a) Curriculum planning | GBGR&A23/655a | Internal Auditors | |
| b) Student Records | GBGR&A23/655b | | |
| c) Progress Report | GBGR&A23/655c | | |
- Discuss**
11. **19.00** External Audit Planning Strategy
- | | | | |
|--|--------------|--------|-------------|
| | GBGR&A23/656 | Mazars | Note |
|--|--------------|--------|-------------|
12. **19.15** GR&A Committee Self-Assessment 2023/24
- | | | | |
|---|--------------|-----------|--------------|
| GR&A Committee Draft Improvement Plan 2024/25 | GBGR&A23/657 | Committee | Agree |
|---|--------------|-----------|--------------|
13. **19.30** Review of Committee Terms of Reference
- | | | | |
|--|--------------|-----------|--------------|
| | GBGR&A23/659 | Committee | Agree |
|--|--------------|-----------|--------------|
14. Any Other Business
- Agenda for next meeting
 - Deep Dive subject to be agreed for next meeting.
15. Review of the meeting
16. Dates of 2024/25 meetings
(Thursdays unless indicated)
- | | |
|--|---|
| | 19 September 2024 |
| | 14 November 2024 |
| | 20 November 2024 (Joint meeting with F&R) |
| | 13 February 2025 |
| | 11 June 2025 (Wednesday) |