



MidKent College

GOVERNING BODY

MEETING OF THE FINANCE & RESOURCES COMMITTEE

A meeting of the Finance & Resources Committee is to be held on **16 November 2023 at 17.00hrs via Teams** (moved from 15/11/23).

	Item	Paper No	Presenter	Action
1	Declarations of Interest			
2	Apologies for Absence – M Quadri M Prentis to leave at 6.30			
3	17.05 Minutes of the Meeting held on 27 September 2023 & Confidential minutes.	GBF&R23/1174 GBF&R23/1174a	Chair	Approve
4	17.10 Matters Arising Outstanding Matters Report	GBF&R23/1175	Chair	Discuss
5	17.20 Workforce Update a. Workforce Monitoring Report b. Employee Disciplinary Policy	GBF&R23/1176a GBF&R23/1176b	J Thompson	Note
6	17.30 Deep Dive – Workforce recruitment and retention.	GBF&R23/1177	J Thompson	Note
7	18.00 Draft Management Accounts to the end of September 2023 • MKC • MKCTS	GBF&R23/1178	M Peat	Approve
8	18.15 Estates Strategy Progress Update	GBF&R23/1179	Steve Smith / M Peat	Note
9	18.35 Policies for Review: 1. ICT Policy 2024/25 (amendment) 2. Tuition & Exam Fee Policy 2024/25 3. Employee Disciplinary Policy	GBF&R23/1180 GBF&R23/1181 Under Item 5	P Hogben M Peat J Thompson	Approve

The following policies were reviewed and as they only had minor changes, they were not required to be approved by Committee.

- Apprenticeship Tuition & Exam Fee Policy 2024/25

- Short term Treasury Policy 2024/25
- Procurement Policy 2024/25

10	18.45	KCSiE Update	GBF&R23/1182	P Hogben	Note
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Standing items received for information:

11	19.00	Progress on sustainability at MKC. • Update on the Decarbonisation Project	GBF&R23/1183	M Peat	Note
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12	19.10	Risk Register Review	GBF&R23/1184	Committee	Note
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13	19.15	Any Other Business • Draft agenda for 28/2/24			
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14	Date of Next Meeting	Thursday 23 November 2023 Wednesday 28 February 2024	Joint with GR&A at 5-5.30pm		
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