



MidKent College

GOVERNING BODY

GROUP RISK & AUDIT COMMITTEE

A meeting of the Risk & Audit Committee is to be held on **15 June 2021 at 17.00hrs** via Zoom. 17.00hrs Closed session with Haines Watts. 17.15hrs usual Closed session.

AGENDA

| Time | Item | Paper No | Presenter | Approval/ Information |
|-----------------|--|---|-------------------|--------------------------|
| 17.15 | Closed Session | | | |
| 1. 17.30 | Declarations of Interest | | | |
| 2. 17.35 | Apologies for Absence | | | |
| 3. 17.40 | Minutes of the Meeting held on 2 February 2021 & Confidential minutes (Conf shelf) | GBR&A20/524 GBR&A20/524a | Chair | Approve |
| 4. 17.45 | Matters Arising & Outstanding Matters Report | GBR&A20/525 | Chair | Review |
| 5. 17.55 | Strategic Risk Register | GBR&A20/526 | S Cook | Review |
| 6. 18.05 | Deep Dive – Apprenticeship | GBR&A20/527 | J Burtenshaw | To note |
| 7. 18.35 | Information Security Report (GDPR) Data Protection Annual Report Data Protection Policy for approval Information Charter | GBR&A20/528 GBR&A20/528a GBR&A20/528b GBR&A20/528c | G Harvey | To note |
| 8. 18.45 | Internal Audit Report <ul style="list-style-type: none"> • Apprenticeship follow up • Curriculum Planning & T-Level Preparedness • Follow up on previous recommendations • Progress report | GBR&A20/529 GBR&A20/530 GBR&A20/531 GBR&A20/532 | Internal Auditors | To note |
| 9. 18.55 | External Audit Planning Strategy | GBR&A20/533 | Mazars | Approve |

(to follow)

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|----|--------------|---|--|-----------|----------------|
| 10 | 19.05 | Policies for Approval: | | | Approve |
| | | <ul style="list-style-type: none"> • Risk Policy 2021/22 for approval • Freedom of Information Policy 2021-2024 for approval | GBR&A20/534 | M Peat | |
| | | | GBR&A20/535 | G Harvey | |
| 11 | 19.10 | R&A Committee Self-Assessment 2020/21 – summary of results. | GBR&A20/536 | Committee | Approve |
| | | | (to follow) | | |
| | | R&A Committee Draft Improvement Plan 2021/22 | GBR&A20/537 | | |
| 12 | 19.30 | Review of Committee Terms of Reference | GBR&A20/538 | Committee | Approve |
| 13 | 19.35 | Any Other Business | | | |
| | | <ul style="list-style-type: none"> • Agenda for next meeting: • Deep Dive subject to be agreed for next meeting • Post 16 Audit Code of Practice | GBR&A20/539 | Clerk | |
| 14 | 19.45 | Dates of Meetings for 2021/22 | Tuesday's at 5pm | | |
| | | | <ul style="list-style-type: none"> • 28 September 2021 • 16 November 2021 (& Joint meeting) • 8 February 2022 (Deputy to Chair) • 14 June 2022 | | |