



## MidKent College

### GOVERNING BODY

A meeting of the Governing Body is to be held on **Wednesday 9 December 2020 at 17.00hrs via Zoom.**

#### AGENDA

Time	Item	Paper No	Presenter	Approval / Note / Action
1	Declaration of Interests			
2	Apologies for Absence		Chair	
3	Minutes of the Meeting held on 14 October 2020	SGB20/1565	Chair	<b>For approval</b>
4	Matters Arising Document	SGB20/1566	Chair	<b>For action</b>

#### STRATEGY

5	<b>17.15</b> MKCTS Strategic Discussion	SGB20/1567	M Cook	<b>Discussion</b>
6	<b>17.45</b> Principal's Report	SGB20/1568	S Cook	<b>For Note</b>
7	<b>18.15</b> College Self-Assessment report <a href="#">SAR</a>	SGB20/1569	J Watt	<b>For approval</b>
8	<b>18.35</b> Quality, Teaching and Learning Committee 26 November 2020 & Call Notes 22 October 2020	SGB20/1570 SGB20/1570a	M Blanning	<b>For Note</b>

#### BREAK

#### SCRUTINY

9	<b>18.45</b> Minutes of the Risk & Audit Committee Meeting held on 17 November 2020	SGB20/1571	C Reynolds	<b>For approval / Note</b>
	• R&A Annual Report for <b>approval</b>	SGB20/1571a		

10	Minutes of the Joint R&A and F&GP Meeting held on 17 November 2020.	SGB20/1572	C Reeves	<b>For approval / Note</b>
	<ul style="list-style-type: none"> <li>Annual Report and Financial Statements for the Year Ending 31 July 2020 for <b>approval</b></li> <li>Management Letters for <b>signing</b></li> </ul>	SGB20/1572a		
	<a href="#">Link to documents</a>	SGB20/1572b		
11	Minutes of the Finance & General Purposes Committee Meeting held on 17 November 2020 & Confidential Minutes	SGB20/1573	C Reeves	<b>For approval / Note</b>
	<ul style="list-style-type: none"> <li>Summary of Accounts to end of September 2020 for MKCTS &amp; MKC</li> <li>Pay Award for 2020/21 for <b>approval</b> in principle</li> <li>MLPs for HR</li> </ul>	SGB20/1573a SGB20/1573b SGB20/1573c SGB20/1573d		
12	Search & Governance Update	Verbal	P Baxter/ M Cook	<b>For Note</b>
13	Safeguarding Update	SGB20/1574	P Baxter	<b>For Note</b>
14	Policies for approval - please view <a href="#">here</a>		Committee Chairs	<b>For approval</b>
	a. Treasury Policy (F&GP)	SGB20/1575a		
	b. Procurement Policy (F&GP)	SGB20/1575b		
	c. Draft Tuition & Exam Fee Policy 2021/22 (F&GP)	SGB20/1575c SGB20/1575d		
	d. Draft Apprenticeship Tuition & Exam Fee Policy 2021/22 (F&GP)	SGB20/1575e		
	e. PREVENT Policy (QTL)			
	f. Student Mental Health Policy (QTL)	SGB20/1575f		
	g. Safeguarding (Safeguarding PB)	SGB20/1575g		

## GOVERNANCE

15	<b>19.45</b> Update from the Chairman of MKCTS Ltd	SGB20/1576	N Baveystock	<b>For Note</b>
16	Any Other Business <ul style="list-style-type: none"> <li>Farewell to Pim Baxter</li> </ul>			
17	Date of Next Meeting	Away Day - Friday 22 January 2021 Venue TBC Wednesday 24 March 2021 @ Medway TBC		
18	Review of the Meeting			

## Confidential Item

19	20.00	Minutes of the Remuneration Committee held on 14 October 2020 <i>(previously presented verbally, minutes include FIO)</i> Verbal Update from the Remuneration Committee meeting held on 9 December 2020	SGB20/1577	M Blanning	<b>For Note</b>
			Verbal		