



MidKent College

GOVERNING BODY

MEETING OF THE FINANCE & GENERAL PURPOSES COMMITTEE

A meeting of the Finance & General Purposes Committee is to be held on **Monday 6 July 2020** (moved from 24 June 2020) at **17.00hrs** via video call due to the College closed (Covid-19).

	Item	Paper No	Presenter
1	Declarations of Interest		
2	Apologies for Absence		
3	17.05 Minutes of the Meeting held on 13 May 2020 & confidential minutes	GBF&GP19/1004 GBF&GP19/1004a	Chairman
4	17.10 Matters Arising Outstanding Matters Report	GBF&GP19/1005	Chairman
5	17.25 Deep Dive – Commercial Update	GBF&GP19/1006	B Farley
6	18.00 HR Update inc:	GBF&GP19/1007	I Johnston
	• Gender Pay report & action plan	Appendix 6	
	• Equal Pay report & action plan	Appendix 7	
	• Equality, Diversity & Inclusion Report	Appendix 8	
	• Staff Survey report & action plan	Appendix 11	
7	18.20 Management Accounts to the end of May 2020		M Peat
	• MKC	GBF&GP19/1008	
	• MKCTS	GBF&GP19/1008a	
8	18.30 Proposed Budget for 2020/21 including the Two Year Financial Forecast for MKC & MKCTS.	GBF&GP19/1009	M Peat

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|---|-------|---|--------------------------------|--------|
| 9 | 18.40 | Policies for approval: <ul style="list-style-type: none">• Environmental & Sustainability Policy• Financial Regulations & Procedures (bf last meeting) | GBF&GP19/1010
GBF&GP19/1011 | M Peat |
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Standing items received for information:-

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|----|-------|--|---------------|--|
| 10 | 18.50 | Contracted Out Provision | GBF&GP19/1012 | J Watt |
| 11 | 19.00 | MLPs for Estates
<i>(KPIs for Finance inc in Accounts)</i> | GBF&GP19/1013 | M Peat |
| 12 | 19.05 | Risk Register Review | Verbal | Committee |
| 13 | 19.10 | Annual Review of Terms of Reference | GBF&GP19/1014 | Committee |
| 14 | 19.20 | Committee Self-assessment 2019/20 & Improvement plan for 2020/21 | GBF&GP19/1015 | Committee |
| 15 | 19.30 | Any Other Business <ul style="list-style-type: none">• Draft agenda for September 2020• Digital Investment in T&L | | |
| 16 | 19.35 | Dates 2020/21 | | 23 September 2020
Joint 17 November 2020
9 December 2020
3 March 2021
12 May 2021
23 June 2021
@ 5pm |