

small groups. Students have access to CAST representatives at any time during the college day. Arrangements can be made for meeting students at the college entrance, supporting vulnerable students in breaks and before and after timetabled classes. CAST has a robust referral system which can be accessed by any member of the college community and the students themselves.

LINDSEY MORGAN

**Assistant Principal,
Student Support & Planning**

Telephone: 01634 383119

MidKent College is committed to supporting our most vulnerable students and our student financial support and personal tutoring models have been identified as areas of best practice. As the Assistant Principal responsible for Student Services I lead a team who are passionate and innovative about the delivery of that support and we believe that transition is the key to a successful experience at college. We are very keen to work with individuals and partner organisations to continue to improve transition and on programme support. Please feel free to contact any member of the team to discuss how we can help.



MidKent College

MEDWAY CAMPUS

Medway Road, Gillingham, Kent, ME7 1FN Telephone: 01634 383000

MAIDSTONE CAMPUS

Tonbridge Road, Maidstone, Kent, ME16 8AQ Telephone: 01622 691555

Course Information Line: **01634 402020**

www.midkent.ac.uk



OFFER
OF SUPPORT

MIDKENT COLLEGE TRANSITION TEAM

FOR CHILDREN IN CARE

AND VULNERABLE YOUNG PEOPLE



MidKent College

MidKent College is committed to ensuring personalised support for children in care and vulnerable young people to ensure transition from school is well supported. The College has designated members of staff who will support these students and to act as an advocate to ensure that the following provision is in place:

BEFORE ENROLMENT

- > A named member of staff for both students and carers to contact
- > Specialist careers advice and guidance
- > One to one assistance and explanation of the Guaranteed Bursary, the Discretionary Learner Support Fund and support to complete the paperwork
- > Referral to other support teams within the College
- > Individual tours for prospective students and carers.

ON COURSE SUPPORT

When at College, our student support programmes can offer valuable support to students who may have additional support needs, Children in Care and Vulnerable Students. In addition to programmes such as Student health, diet / weight management, self-confidence and personal awareness sessions; students can access

- > Enhanced Personal Tutoring
- > Student Welfare Officer
- > Curriculum Access Support Team
- > MidKent College Youth Worker
- > Engagement and Progression mentor, Peer and Senior Leadership Mentors
- > Specialist career advice, in particular support with career planning
- > Completion of the Post 16 Personal Education Plan with the Student Welfare Officer
- > Support to gain employment through the Employability passport and College JobShop.

MOVING ON

- > Careers advice, with particular expertise for those considering university
- > Support from a Senior Leadership Mentor
- > Planned support for education/employment after college

MIDKENT COLLEGE WILL

- > Regularly review and improve its provision for young people with additional support needs and young care leavers
- > Monitor attendance and achievement of those students
- > Respect the confidentiality of the young person

MIDKENT COLLEGE EXPECTS THAT YOUNG PEOPLE WILL

- > Let the Designated Member of Staff (DMS) or mentor know if they are experiencing problems with their studies or other issues
- > Work with their mentor during their studies

**DMS Carolle Allman 01634 383618
carolle.allman@midkent.ac.uk**

MidKent College Transition Team for Young People requiring additional Support

The Team here at the college can be contacted by young people, parents or carers, schools or other professionals to access advice on any aspect of progression into further education. We feel that a well-managed transition is a key component to keeping students engaged during the crucial first few weeks of their first term in college.

THE TEAM:

CLARE SOUTHWORTH

Information Zone Co-ordinator, pre-entry information and advice including Careers Guidance and Student Financial Support
Telephone: 01634 383300

The Information Zone is the first point of contact for young people who are considering coming to college. We offer impartial careers guidance interviews, supporting young people to make decisions about the right course or training opportunity for them. In addition we provide information about the



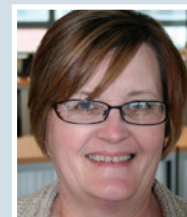
college in general as well as details of the financial support available to assist students whilst studying. To help students maximise their opportunities, early receipt of essential information is key to ensuring support is in place even before enrolment at college.

CAROLLE ALLMAN

Designated Member of Staff (DMS)/Student Welfare Officer/Designated Child Protection Coordinator (DCPC)

Telephone: 01634 383618

As College Welfare Officer and also DMS for Children in Care (CiC) and Young care Leavers (YCL), my role is to assess and monitor the support for CiC, YCL and vulnerable young people, these include but are not limited to;



young people living alone or in the care of a local authority and students where there may be a safeguarding concern. The Student Welfare Officer role looks at all aspects of Health and Well-being within the college and provides a central point of contact on a wide range of issues. As DCPC I am available to both staff and students for advice. I work with both Student Support and Curriculum areas to ensure that all students can study, work and develop their full potential in a safe and supportive environment.

KAREN BAKER

Head of Service Student Support

Telephone: 01634 383647

As the Head of Student Support, it is my responsibility to ensure that once students begin their study they feel supported to stay at college and achieve. Our team of Personal Tutors work on a one to one basis and with student groups to provide guidance and support. The Personal Tutor will act as an advocate for the student, liaise with course tutors and make connections with carers to ensure the needs of the young person are met. Carers can gain access to the Personal Learning Plan (PLP)



and track the progress of the student, look at targets set and attend parents evenings.

LESLEY MAYO

School Partnerships

Telephone: 01634 383443

As the 14-19 Co-ordinator, I am responsible for supporting the needs of school aged pupils who would like to gain experience of a college environment. The School Partnerships department works with a number of schools in both Medway and Maidstone. We offer programmes suitable for vulnerable groups at risk of becoming NEET including Children in Care. Progression from School Partnership programmes is excellent with around 90% of current students applying for places at MidKent College. We work closely with the other college support services including, personal tutors, advice and guidance advisers, Foundation Learning and the Curriculum Access Support Team. We liaise with the local schools and the support services in Kent and Medway, meeting a variety of requests to aid transition to college.



ALISON GARDINER

Head of Service for Learning Support

Telephone: 01634 383539

The Curriculum Access Support Team (CAST) will assess the needs of any student with a Learning Disability Assessment (LDA) or Education Health and Care Plan (EHCP) and put in place appropriate support including transition arrangements. We will support students with any additional needs that becomes apparent during their programme of study including assessments for exam concessions. The CAST team are available to support students and to help them to develop strategies for coping with learning and physical disabilities. Learning support practitioners work with students in the classroom and experienced lecturers are available to meet with students 1:1 or in cont >

